



State of Arizona Board of Chiropractic Examiners

5060 North 19th Avenue Suite 416 • Phoenix, Arizona 85015
Voice: (602) 864-5088 FAX (602) 864-5099
Website: www.azchiroboard.com

Janice K. Brewer
Governor

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P. Dianne Haydon, D.C.
Chairperson

S. Steven Baker, D.C.
Vice-Chairperson

Susan Wenberg, D.C.
Member

Evelyn Gittinger
Member

Francisco Heredia
Member

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Patrice A. Pritzl
Executive Director

Chiropractic Assistant Registration

Registering the Chiropractic Assistants (C.A.) in your office with the Board of Chiropractic Examiners is a simple process. Review the requirements and follow the instruction on this page.

C.A. Course Work Requirements

1. Basic: 24 hours of C.A. course work from Board approved instructor and course.
2. Specialty 12 hours physiotherapy coursework from Board approved instructor and course.
3. Specialty 2 hours acupuncture coursework from Board approved instructor and course.

Course work must be started within three (3) months of hire and completed within one (1) year of hire.

If the supervising doctor has a specialty certificate in either physiotherapy or acupuncture or both, the additional course hours are required.

If the supervising doctor does not have any specialty certificates, the C.A. cannot assist in those areas, even if they took the additional hours in those specialty areas.

Registration Instructions for C.A.:

Please print or type the information on the C.A. Registration and Coursework Completion form.

1. Once the chiropractic assistant training is completed, fill out the *C.A. Registration and Coursework Completion* form and send to the Board office.
 - a. Make sure the form is filled out completely.
 - b. The instructor will provide their Board approved Course ID number and other necessary information.
 - c. All signatures must be originals.
 - d. Attach a copy of the CPR Card to the Registration form.
2. The approved C. A. Registration and Coursework Completion form will be returned to you with a signature and seal. You must keep this approved form at the C.A.'s place of employment, per law and rule.
4. If a CA works for a new supervising doctor, a Chiropractic Assistant Registration Transfer form needs to be filled out and sent to the Board office. The approved C.A. Registration and Coursework Completion form will be sent to the new supervising doctor to be kept on file as proof of CA Registration.



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Chiropractic Assistant Registration And Coursework Completion

Chiropractic Assistant:

Name: _____
Address: _____
City/State/Zip: _____
Telephone: () _____

Initial Date of Employment: _____

Supervising Doctor:

1st Doctor Name: _____ Lic. #: _____ PT #: _____ Acup. #: _____
2nd Doctor Name: _____ Lic. #: _____ PT #: _____ Acup. #: _____
Clinic Name: _____
Address: _____
City/State/Zip: _____
Telephone: () _____

Coursework Completion:

	<i>Course Name</i>	<i>Hours</i>	<i>Course ID</i>	<i>Dates Attended</i>
1.	Chiropractic Principles	_____	_____	_____
2.	Management of Common Diseases	_____	_____	_____
3.	History Taking	_____	_____	_____
4.	Record Keeping	_____	_____	_____
5.	Professional Standards of Conduct	_____	_____	_____
6.	CPR	_____	_____	_____

Specialty Coursework Completion:

7. Physiotherapy (12 hours) _____
8. Acupuncture (2 hours) _____

Signatures:

Chiropractic Assistant Date

Supervising Doctor Date

Supervising Doctor Date